

GOVERNMENT OF BENUE STATE OF NIGERIA

STATE EMERGENCY MANAGEMENT AGENCY

Governor's Office
No. 7 Kashim Ibrahim Road,
P.M.B. 102065
Makurdi, Benue State



All Communications should be addressed to
the Executive Secretary of the Agency

Our Ref: _____ Your Ref: _____ Date: **10th September, 2025**

INVITATION TO BID

The Benue State Emergency Management Agency (BSEMA) in partnership with the office of United Nations High Commissioner for Refugees (UNHCR), Nigeria, is supporting the delivery of water services in Tatyough community and surrounding villages, in Makurdi local Government Area of Benue State.

BENUE- SEMA now invites bids from suitably qualified contractors for the procurement of 3 new solar boreholes, 1 solar borehole upgrade, and 11 rain water harvester schemes at Tatyough community and surrounding villages of Ayaka, Igbo, Anule, and herders camp at Dawudu villages, respectively.

Bids will be received electronically (email) at State Emergency Management Agency (BENUE-SEMA) until 12 Noon Wednesday 17th day of September 2025 to the email besema83@gmail.com

Soft Copies of bids in two zipped folders (one will contain commercial and technical documents, while the second zipped folder will contain financial quotation, all to be attached separately in the same email and addressed to the Permanent Secretary, BENUE-SEMA, Makurdi, and should be submitted electronically to the email besema83@gmail.com. Also, kindly visit: <https://sema.benuestate.gov.ng/tender>, to download the bidding templates.

The two zipped folders to be clearly marked as

1. **“(Insert company name) Commercial/Registration documents for lot _____,**
2. **“(Insert company name) Financial quote for lot _____ all attached in the same email.**

The company name and lots bided should be the subject of the email. Eg Adodo Nigeria Ltd Commercial/Financial quotation/Lot 1, II, III, IV). No hard copies or late submissions will be accepted. All the bids will be opened by the bid opening committee on the same closing date at 12.05Pm by the Agency.

For additional information regarding this invitation, please contact:

The Programme Manager, Mr Terhile Iorhuna, Phone: 09071400017 or 08167863568

Signature: _____

In compliance with the above request for bids and subject to all the conditions thereof, the undersigned offers and agrees, if this bid be accepted, to provide all services and items upon which prices are quoted, at the prices set for each of them, within the time and at the place indicated. Bids should be valid for at least 90 days.

(PLEASE READ CAREFULLY INSTRUCTIONS TO BIDDERS BELOW, SIGN AND RETURN WITH BID)

NB:

- Forward bid with covering letter on company's letter head electronically.
- Ensure that you forward bid using a two-zipped folder system, each quoting the **Company Name/ Technical documents/Lot/bid number; (.....); the other quoting Company Name/ Financial documents/Lot/bid number (.....)on each of the two zipped folders, respectively, but sent as one email.**
- Note that UNHCR does not pay VAT or any type of tax. However, individual companies must fulfil their statutory obligations with Government of Nigeria.
- Ensure to total the contract costs clearly in the submitted financial bids.
- Wrong totals will not be acceptable

Invitation for Bid No: Date: _____

Company Biding: _____

To: _BSEMA Email besema83@gmail.com

Name and address of Procuring entity: **Benue State Emergency Management Agency (BSEMA)] #7 Kashim Ibrahim Road Makurdi.**

We, the undersigned, offer to execute in conformity with the Conditions of Contract and associated Contract Documents, the following Works and Related Services, viz:

Under Lot:

Lot 1: Solar installation, construction steel tower to hoist 2 x 5,000 litres plastic tanks x 9m height steel tower on the existing 170m depth borehole, reticulated to 300m distance, and a 3mx3mx1m (using 225x225x450 sandcrete blocks) tap stand) and installation of 5 heavy duty pressure release 3/4" taps on concrete platform, well tiled, in a space provided in Tatyough community including covered soak pit of 1m x 1.5m x 1m height.

Lot 2: Drilling and installation of 2 new solar boreholes of 2 x 5,000 litre plastic tank placed on 9m height H-iron steel tower and reticulated to a total distance of 500m with a 2m length x1.5 m width x 0.3m height concrete (using 225mm sandcrete blocks) tap stand installed with 5 heavy duty pressure release 3/4" taps, well tiled, in a location provided in the community including covered soak pit of 1m x 1.5m x1m for waste water collection at Ayaka and Anule villages near Tatyough community.

Lot 3: Drilling and installation of 1 new solar borehole of 2 x 5,000 litre plastic tank placed on 9m height steel tower, reticulated to 2 tap concrete stand (1 at Igbo village with dimension 2m length x1.5 m width x 0.3m height) while the 2nd collection point of dimension 5m x 2m x 0.5m concrete trench, located 1000m towards the herder route.

Lot 4

a. Construction of 3 No. Concrete reservoir Rainwater Harvestation of dimension 4m length x 3.5 width x 2.5 height using 225" block work with re-enforced concrete columns and decking, installed with AfriDev hand pump and improvised zinc roof catchment (using Cameroonian zinc sheets) connected to the ground reservoir at Tatyough, Ayaka PHC, and RCM Primary school Tatyough; and

b. Construct 8 No. rain harvesters using 5,000l plastic surface tanks placed on 0.5 concrete base, and connected to improvised zinc roof catchment (using Cameroonian zinc sheets) at Dawudu herders camp by the Benue riverside.

Contractors are at liberty to bid for all the lots or a part of the lots. However, this should be stated clearly in the forwarding letter of the bidding company. Bids will be valid for the period stated in the ToR to Bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commitment:

As contractors, we understand that you are not bound to accept the lowest evaluated Bidder or any other Bidder that you may receive.

We fully recognize, subscribe and support the Convention on the Rights of the Child and certify that:

- No child under 14 years is to work in supplier or sub-contractor's business.
- Children from 14-18 are to be protected from all forms of sexual exploitation, Abuse, & hazardous occupations.

We understand that "Exploitation" means equal salary for equal work; not more than 7 hours of work per day; allowing for breaks and holidays, etc.)

We have read through the instructions and have understood all provisions.

Signed
Chief Executive of bidding company